



8.

Donation Policy
KTCMY-40-11

KAYENTA TOWNSHIP

DONATION POLICY

The Kayenta Township is proud to support its registered voters and their eligible dependents as well as the registered voters of the Kayenta Chapter and their eligible dependents with specified financial assistance to address unmet needs. The frequency and size of donation requests has made it necessary to establish a policy regarding monetary donations.

The Kayenta Township Commission (KTC) will approve up to three (3) donations per month, or thirty-six (36) donations annually. Each donation will be limited to a maximum amount of \$100 (One Hundred Dollars) per request. Applicants are eligible for only one (1) donation receipt with a twelve-month period.

Eligible activities, pursuant to this policy, include:

- Social/Medical hardships, including transportation
- Burial Assistance
- Loss of home due to fire or similar circumstance(s)

In order to qualify for receipt of a donation from the Kayenta Township, applicants or their legal guardians must be current registered voters of the Kayenta Township and/or the Kayenta Chapter.

In the case of minors, the parent/legal guardian shall be obligated to provide original receipts for all products or services rendered when paid for with donations received from the Kayenta Township.

This policy shall be effective upon the date of adoption by the KTC and remain in full force and effect until such time as it is amended, modified, altered or revised. Changes to this policy will be subject to approval by majority vote of the KTC. All decisions by the KTC are final and not subject to any grievance procedure or appeal.

In light of fluctuating budgetary priorities, there is no guarantee or promise of any amount of financial support for any applicant(s). In addition, budget revisions are the absolute prerogative of the KTC, and any approved budget is subject to amendment(s) by the KTC, at any time.

Before submitting donations, requests, eligible applicants are strongly encouraged to explore all other sources for assistance.

No formal application(s) is required to be submitted to the Kayenta Township; however, all written materials shall be sent or hand-delivered to the Kayenta Township Office during normal business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m., except holidays.

**RESOLUTION OF THE
KAYENTA TOWNSHIP COMMISSION**

**Approving the "Kayenta Township Donation Policy" for the Kayenta Township
Commission and Administration**

WHEREAS:

1. The Kayenta Township Commission (KTC) has the authority and responsibility to govern for the welfare of the Kayenta Township (Township) and its residents, including the enactment of such ordinances, rules, and regulations as it deems in the best interest of the Township; and
2. The KTC is empowered to adopt rules and regulations as may be necessary to effectively and efficiently administer the Township operations and to be in compliance with Navajo Nation and federal laws as required; and
3. The KTC and Township Administration reviewed, discussed and debate the proposed "Kayenta Township Donation Policy."

NOW THEREFORE BE IT RESOLVED THAT:

1. The Kayenta Township Commission hereby adopts and approves the "Kayenta Township Donation Policy" to be effective immediately.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Kayenta Township Commission at a duly called meeting at Kayenta, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 4 in favor, 0 opposed, and 0 abstained, on this 18th day of May, 2011.

Motion: Commissioner Todecheene

Second: Commissioner Grey

KAYENTA TOWNSHIP COMMISSION



Andre Cordero, Chairperson